



Management of Change Form

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|-------|--|-------|------------------------------------|
| Title | Update Contractor Vehicle in Plant and ID Policy | MoC # | US FREE 24 02957 P |
|-------|--|-------|------------------------------------|

| | | | |
|----------------|---------------|----------------------------|-------------|
| Type | Permanent | Submitted by | Todd Bowers |
| Division | EH&S | Site/Business Unit | Freeport |
| Plant/Facility | Freeport EH&S | Used Time Critical Process | No |
| | | PSM/RMP covered within | No |
| Created | 12/2/2024 | In Service Date | 1/31/2025 |

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| Description and purpose of the change |
| <p>During an D2 review, it was noted to add some clarification to the Contractor Vehicles in the Plant and Identification Policy. Additions include:</p> <ol style="list-style-type: none">1. Safety Council Training codes that must be taking to drive into the DOW complex: DOWVDP or DOWDR2. Magnet Signage is not Acceptable to affix to vehicles3. Contractors may go to lunch with Olin employees if they use the contractors designated gate |

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| The change is to |
| Operating Discipline \ Task/Procedure Change Only \ Change to existing procedure (minimal, low, medium risk) |

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| Technical basis for the change |
| Clarifications to the policy. Contractor partners have been following the rules, set forth by DOW ES&S. |

Reviews

| Review | Reviewer | Status |
|---|-------------------------|---------|
| Documentation Review | Bowers, Todd FPLJ | Granted |
| Procedure-EH&S | Felder, Ray FPLJ | Granted |
| Procedure-Operations, Maintenance, Quality | Holley, Randy FREB | Granted |
| Procedure-Process Safety, Technology, Reactive Chem | Cruz Jr, Margarito FPLJ | Granted |
| Significance Review | Bowers, Todd FPLJ | Granted |
| Training Review | Bowers, Todd FPLJ | Granted |

Significance Level Determination

| | |
|------------------------|---|
| Significance of Change | 1 |
|------------------------|---|



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Tasks

| Pre startup safety review type | None-no field change | | | |
|---|----------------------|-------------------|-----------|----------|
| Task | Responsible | Start Date | Due | Status |
| Send Communication to Contractor Partners | Abrego, Theresa FPLJ | 1/31/2025 | 2/28/2025 | Open |
| Update D2 with update Document | Ramkumar, Karen FPLJ | Before In-Service | | Complete |
| Update OCASNet document | Abrego, Theresa FPLJ | 1/31/2025 | 2/28/2025 | Open |

In Service Communication

| | | | | |
|-------------------------|--|-----------|-----------|--|
| Subject | Update Contractor Vehicle in Plant and ID Policy | | | |
| Distribution Lists | | | | |
| Acknowledgment Required | Yes | Sent Date | 1/31/2025 | |

Approval

| Approved By | Title | Response Date |
|-------------------------|------------------------------|---------------|
| Garza III, Timoteo FPLJ | Health Safety & Security Ldr | 12/16/2024 |

Attachments

| Name | Attached |
|--|------------|
| Contractor Vehicles in the Plant and Identification Policy_old.doc | 12/2/2024 |
| Contractor Vehicles in the Plant and Identification Policy_v1.doc | 12/2/2024 |
| Contractor Vehicles in the Plant and Identification Policy_v2.doc | 12/16/2024 |

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