



Management of Change Form

Title	Freeport Radio Management	MoC #	US FREE 24 02769 P
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Type	Permanent	Submitted by	Brian Blanchard
Division	EH&S	Site/Business Unit	Freeport
Plant/Facility	Freeport EH&S	Used Time Critical Process	No
		PSM/RMP covered within	No
Created	11/7/2024	In Service Date	

Affected Locations		
Division	Site/Business Unit	Plant/Facility
Chlor-Alkali & Vinyl	Freeport	CAV Logistics
Chlor-Alkali & Vinyl	Freeport	Chlorine 3
Chlor-Alkali & Vinyl	Freeport	Chlorine 5
Chlor-Alkali & Vinyl	Freeport	Chlorine 7
Chlor-Alkali & Vinyl	Freeport	DCP_A-1430 Analytical Labs
Chlor-Alkali & Vinyl	Freeport	Freeport Site Analytical Group
Chlor-Alkali & Vinyl	Freeport	Jumbo EDC/NPA
Chlor-Alkali & Vinyl	Freeport	Liquefaction and Distribution
Chlor-Alkali & Vinyl	Freeport	Marine (Caustic)
Chlor-Alkali & Vinyl	Freeport	Stratton Ridge Operations
Chlor-Alkali & Vinyl	Freeport	Texas Cell Services
Chlor-Alkali & Vinyl	Freeport	Unit 5
Chlorinated Organics	Freeport	CEMP
Chlorinated Organics	Freeport	Trichlor
EH&S	Freeport	Freeport EH&S
Epoxy	Freeport	B-23 Epoxy Intermediates
Epoxy	Freeport	B-68 Epoxy Intermediates
Epoxy	Freeport	Epoxy 1 & 5
Epoxy	Freeport	Epoxy 2
Epoxy	Freeport	Unit 3
Maintenance and Reliability	Freeport	Freeport Maintenance and Reliability - MRO
Maintenance and Reliability	Freeport	Freeport Maintenance and Reliability - MTC/Turnaround
Maintenance and Reliability	Freeport	Freeport Maintenance and Reliability - Oyster Creek

Maintenance and Reliability	Freeport	Freeport Maintenance and Reliability - Plant A
Maintenance and Reliability	Freeport	Freeport Maintenance and Reliability - Plant B
Maintenance and Reliability	Freeport	Site Pipelines
Power	Freeport	Power 3 & 6

<p>Description and purpose of the change</p> <p>An Olin Radio policy was created to ensure a consistent work process is followed across the TXO site. This work process will follow the guidelines currently in place lined out in the Olin/Dow site service agreements and Motorola requirements.</p> <p>Implementation of this policy will ensure the following expectations are met and maintained:</p> <ul style="list-style-type: none"> ~ Facility accountability and documentation logs of all Olin owned radios. ~ Roles and Responsibilities for all Olin employees and contractors regarding radio use. ~ Facility Focal Points of contact regarding requests for radio repairs, programing, replacement and purchase. ~ A documented work process outlining the approvals necessary from Site Security, Dow and Olin Contract Management when additional radios are being requested. ~ Ensuring contractual radio inventory limits are maintained on the Dow radio system. ~ Ensuring unnecessary costs are not incurred. ~ Building a site inventory database of all Olin owned radios to include spare radios that will be utilized in times of need. ~ Reviewing, creating and partnering with Motorola in a service contract agreement that will create a cost savings. <p>Implementation tasks and actions to follow this MOC:</p> <ul style="list-style-type: none"> - Implement facility radio management utilizing template outlined in MOC - Submit a facility master radio log to Site Security Focal Point - Review and update Facility Security Plans as needed - Communicate expectations to all Olin employees at TXO

<p>The change is to</p> <p>Operating Discipline \ System procedure and documents \ Policy/Program (Business, Site, Department, RC14001 Level I and Level II, site RC14001etc.)</p>
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<p>Technical basis for the change</p> <p>The Basis for this Policy is to clarify requirements and work processes. This will align with expectations outlined in Dow/Olin site service agreements.</p> <p>Clarifying the process and expectations will restrict unnecessary spending on site radios. This will also enforce all the necessary reviews to ensure contractual inventory limits are not being exceeded on the Dow radio system.</p> <p>Implementing management systems will ensure traceability and accountability for all radio communication assets for our site and facilities</p>
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Reviews

Review	Reviewer	Status
Business Planning	Mitterling, Nathan FPLJ	Granted
Documentation Review	Blanchard, Brian FPLJ	Granted
Environmental	Abney, Gretchen FPLJ	Granted
Health & Industrial Hygiene	Zemen, Lori FPLJ	Granted
Process Safety & Loss Prevention	Robinson, Jason FPLJ	Granted
Safety	Bowers, Todd FPLJ	Granted
Security Review	Miranda, Cortney FPLJ	Granted
Significance Review	Blanchard, Brian FPLJ	Granted
Training Review	Blanchard, Brian FPLJ	Granted
Work Process Alignment	Miranda, Cortney FPLJ	Granted

Significance Level Determination

Significance of Change	1
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Tasks

Pre startup safety review type	None-no field change
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Task	Responsible	Start Date	Due	Status
Assign shift connector task to responsible focal point	Implementation Coordinator			Pending MOC Approval
Attach the Radio Policy & Facility Radio Log to the MOC	Blanchard, Brian FPLJ	Included in MOC		Complete
Communicate to contracting partners	Abrego, Theresa FPLJ	After In-Service	1 months	Pending In Service
Communicate updates to contracting partners	Abrego, Theresa FPLJ	After In-Service	1 months	Pending In Service
Create a Master Radio log of all radios within each facility	Implementation Coordinator			Pending MOC Approval
Create new shift connector task	Woodall, Tracy FPLJ	Before In-Service		Complete
Document Tab Update	Blanchard, Brian FPLJ	Before In-Service		Complete
Full implementation of Olin TXO Radio record keeping.	Implementation Coordinator			Pending MOC Approval
Minor Document Updates	Blanchard, Brian FPLJ	Before In-Service		Complete
Review Facility Security Plan.	Implementation Coordinator			Pending MOC Approval
Update D2 with new Documents	Vrazel, Sandra FPLJ	Before In-Service		Open
Update facility exit/off-boarding checklist	Implementation Coordinator			Pending MOC Approval

In Service Communication

Subject	Freeport Radio Management		
Distribution Lists			
Acknowledgment Required	Yes	Sent Date	



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Approval

Approved By	Title	Response Date
Garza III, Timoteo FPLJ	Health Safety & Security Ldr	1/3/2025

Attachments

Name	Attached
Motorola Radio - Repair Form and Request Instructions - TXO-Olin.docx	12/18/2024
Olin TXO Facility Radio Log.xlsx	11/27/2024
Olin TXO Radio Policy.doc	11/27/2024

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